

**VILLAGE BOARD MEETING
MAY 8, 2007**

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Richard Klancer at 7:00 p.m. in the Board room, Municipal Building. The pledge of allegiance was recited.

Present: Mayor Richard Klancer
Trustee John Certis
Trustee Dale DeCarlo
Trustee Carol Sheibley

Village Employees: Village Clerk Kathy Mohawk, Public Works Superintendent Mike Hutchinson, Village Attorney Deborah Chadsey, Treasurer Cindy Schilling, Village Engineer Mark Burr

Media Present: Tim Latshaw, Observer
Mary Pankow, Gowanda Pennysaver
Phil Palen, Cable Channel 22

Public: Anne Sage, Joseph Sternisha

Motion 26-07. Motion by Trustee DeCarlo, seconded by Trustee Certis to approve the minutes of the April 24, 2007 Village Board meeting as presented. Motion carried 4-0.

Motion 27-07. Motion by Trustee Certis, seconded by Trustee DeCarlo to approve Abstract #13 dated May 8, 2007 on all funds as follows:

General Fund	\$104,623.34
Water Fund	\$ 12,677.29
Sewer Fund	\$ 19,975.31
Total	\$137,275.94

Motion carried 4-0.

PUBLIC PARTICIPATION

Mark Burr was present on behalf of the Hollywood Theater. He presented an event application to the Village Board regarding the Hollywood Happening on June 1 – 3. It was forwarded to the DOT and more information was requested regarding traffic control. Village Engineer Burr will be working with Public Works Superintendent Hutchinson regarding a traffic control plan.

Village Engineer Burr advised that the new Governor has begun an initiative regarding historic preservation. A historic preservation grant will be applied for through SHPO. It will be approximately \$500,000 for electric service and a new heating system. It will be a 50/50 cost share grant. 50% of the money will come from the grant; 50% will come

from the theater money. He requested a letter of support from the Village Board for the project.

Joseph Sternisha was representing the American Legion. He spoke about the Memorial Day celebration. The services will begin at 7:00 with a breakfast catered by the Sons of the Legion. Then at 8:15 is a graveside service at the last departed veteran. The next part of the service will be at the VFW where a memorial service will be held in honor of Al Lange at the ballfield. At 10:00 the parade will form at the American Legion and progress to the Gowanda Library and on to St. John's Park. Commander Sternisha requested Mayor Klancer give some remarks to the audience.

Anne Sage was gave an update on the signs.

"It has been many weeks since I first approached the board with a sign design and quote from 'Signs & Designs' from Springville.

Because I needed another quote, I pondered where to go. I felt that going to Hamburg, East Aurora or Orchard Park might be too costly.

One day I went to the sign site on Broadway, thinking perhaps there might be some evidence of the theft. Instead there was a crew installing a large, beautiful Gernatt sign. I went up to them and got some information, namely that they were from Silver Creek and the name of the company was Hae Jude. I got on the phone and talked to Judy about our project. . . . Two days later I had several designs and quotes. In the meantime I had asked Carol and Mike to help with this project - thus our committee was formed.

Looking over the sign design and quotes, we unanimously selected one that was within our budget limits.

Then came the big question – how were we going to fund this project?

Carol had a wonderful idea which she pursued. Because of her successful efforts we could now proceed. If she had not taken this step, at this point in time, the project would be hanging in mid air now.

We have reduced the number of signs from five to four, eliminating the sign from Chang-Hu Park.

The two smaller signs will be placed at Dayton Road and Broadway Road.

Because of the large expanse of green space on Sand Hill above the VFW and at Buffalo Street and Aldrich Street extension which I have dubbed "the point", the visibility factor making it necessary to go with larger signs. . . .

I might add that Judy is very excited about doing this project for our Village.

The most important reason I am here this evening is to respectfully request from the board their approval of the sign design and a resolution allowing us to go forward to complete this project. If possible we would like to notify Judy to proceed with the construction tomorrow morning."

Public Works Superintendent Hutchinson indicated that if the Board approves the purchase and sends the deposit, the signs will be done in about 2 to 3 weeks.

Ms. Sage indicated that the colors and a piece of the logo from the Gowanda Sesquicentennial signs are being used.

Motion 28-07. Motion by Trustee Certis, seconded by Trustee DeCarlo to approve the sign purchase for \$2,311.76 with a downpayment of one-half when placing the order now. Motion carried 4-0.

Phil Palen presented a mockup of a historical plaque. Next year on May 26th is the 100th anniversary of the death of Colonel Thomas Jefferson Parker who was the foremost military man in Cattaraugus County. He lived at 102 Walnut Street. He was Justice of the Peace in Persia for 30 years, he organized the State Militia Regiment in 1853, he organized the State Volunteer Regiment during the Civil War. Mr. Palen suggested that a memorial marker to honor him might be appropriate for the 2008 Memorial Day presentation. Treasurer Schilling indicated it might be something that the Village and the Town of Persia could do together. Trustee Certis stated it would be a good idea.

POLICE

Village Clerk Mohawk gave Officer-in-Charge Alessi's April 2007 police report: "128 reportable calls; 18 arrests; 35 traffic tickets issued; 3 violent domestics; and 5 motor vehicle accidents.

Second request for the usage of the South Water Street building that is owned by the Village for the purpose of securing the Gowanda patrol vehicles."

Trustee DeCarlo advised that the police need a place for their vehicles. He made a motion to go ahead with the project. Phil Palen asked if this would be temporary as it would be in conflict with the long term plans for the location. Mayor Klancer indicated it would be temporary until such time as the building is demolished. It was determined that more discussion is needed on the topic.

JOINT ACTIVITY

Trustee Certis advised that the advertisement was placed for counselors for the recreation program. Applications are due by May 18th and interviews will take place on May 30th.

Trustee Sheibley reported that the United Way donation to Gowanda Recreation identified seven residents who wished to be acknowledged for donating. Trustee Sheibley reported that she sent a thank you letter to the Gowanda Torch Fund for the contribution.

Trustee Sheibley reported that the Gowanda Recreation Commission approved the purchase of roller skates, not to exceed \$500. The Recreation Director also requested approval for the purchase of arts and crafts supplies for the summer program. Approval was granted by the Recreation Commission.

FIRE

Trustee DeCarlo advised the fire department has had 66 calls so far this year.

Trustee DeCarlo reported that he had Village Engineer Mark Burr inspect the building cracks upstairs to get an opinion on what and how to fix the problem.

Village Attorney Chadsey indicated she was working on the resolutions for transfer of the land. She will e-mail them to Treasurer Schilling for action at the next meeting.

TREASURER

Treasurer Schilling requested authorization to hire Michelle Dean to fill the vacant position in the Village hall. She will work 19 hours per week at \$8.50 per hour, starting tomorrow.

Motion 29-07. Motion by Trustee DeCarlo, seconded by Trustee Certis to appoint Michelle Dean to the vacant position in the Village hall at \$8.50 per hour for 19 hours per week. Motion carried 4-0.

Treasurer Schilling reported that she met with the Buffalo News regarding a new program called Your Hub. Anyone can sign on to post community events and the service is free. The website is Buffalo.com\your hub.

PUBLIC WORKS

Trustee Sheibley reported on a letter from EPA regarding environmentally sensitive areas and the restrictions on sewer connections for new development. A large portion of the Village is in the flood plain so it will be necessary to get permit waivers as no hookups will be allowed in the flood plain. Village Attorney Chadsey asked if this is for new permits for existing permits. Public Works Superintendent Hutchinson stated this is a Village-wide waiver. Village Attorney Chadsey advised that if the Village gets a new request, the Village will need to apply for a waiver. If the Village cannot get a Village-wide waiver from the requirements, then the waiver will need to be project-specific. Public Works Superintendent Hutchinson will get on the website to research the topic further.

Public Works Superintendent Hutchinson reported on the two capital projects just completed. The Frederick Street drainage system project added two additional catch basins and a sewer line to the end of the street at Miller Street which resulted in a change order of \$12,607.81 for a total project cost of \$50,617.81.

Motion 30-07. Motion by Trustee Sheibley, seconded by Trustee Certis to authorize the Mayor to sign the change order for the Frederick Street storm drainage project for an additional \$12,607.81. Motion carried 4-0.

Public Works Superintendent Hutchinson indicated that for the North Water Street waterline project the line was kept as close to the side as possible. It was not necessary to pave that portion of the road. It was milled rather than paved for a savings of \$7,665.00.

Motion 31-07. Motion by Trustee DeCarlo, seconded by Trustee Sheibley to authorize the Mayor to sign the change order for the North Water Street waterline project for a decrease of \$7,665.00 and a total contract price of \$111,870. Motion carried 4-0.

Trustee Sheibley requested approval to purchase the plow truck for \$127,868.48. The financing would be with MSG for a seven year lease with a \$20,062.07 payment in advance.

Motion 32-07. Motion by Trustee DeCarlo, seconded by Trustee Certis to purchase the truck from Regional International of Western New York for \$127,868.48. Motion carried 4-0.

Public Works Superintendent Hutchinson indicated this truck was from state bid.

Motion 33-07. Motion by Trustee Certis, seconded by Trustee Sheibley to finance the truck from MSG on a 7-year lease agreement, with a down payment of \$20,062.07. Motion carried 4-0.

Trustee Sheibley advised that last week a flyer went out with the Pennysaver indicating the new garbage collection schedule.

Public Works Superintendent Hutchinson presented a proposal from Wendel Duchscherer for engineering design services for the South Water Street parking lot.

Public Works Superintendent Hutchinson presented a proposal from Wendel Duchscherer for professional services associated with the reservoir generators. This is a CDBG funded project with a Village match. The project needs to be completed by next April to avoid being penalized by the CDBG committee.

Motion 34-07. Motion by Trustee DeCarlo, seconded by Trustee Sheibley to approve the proposed contract of Wendel Duchscherer for \$9,000 for the design services for the generator project. Motion carried 4-0.

Trustee Sheibley mentioned that at the last three meetings the repair of the clock on the front of the Municipal Building was discussed. She asked whether the Board wished to pursue the repair. Trustee DeCarlo indicated he would rather hold off on the clock repair until the building repair situation was addressed. Phil Palen indicated there may be a possibility for donations for the clock. Trustee Certis indicated he felt the Board should go ahead and get it repaired.

Motion 35-07. Motion by Trustee Certis, seconded by Trustee Sheibley to go ahead with the clock repair per the estimate presented by Martin Meyer for \$2,350. Motion carried 4-0.

Trustee Sheibley indicated that she spoke with representatives of TLC Health Network and asked them to attend the June 12th Board meeting to give an update on their situation.

(NOTE: Since that meeting, Trustee Sheibley had further contact with them and they will be at the May 22nd meeting.)

Trustee Sheibley advised that work began today on the roof of this building. Trustee DeCarlo was advised that the siren would need to be moved and perhaps some of them don't work. Trustee DeCarlo indicated he would contact Fire Chief Steve Raiport to determine what wires and poles are necessary.

Public Works Superintendent Hutchinson requested authorization to hire summer help.

Motion 36-07. Motion by Trustee Sheibley, seconded by Trustee Certis to hire Aaron Peterson and Shawn Dehos for summer employees. Motion carried 4-0.

ADMINISTRATION

Village Clerk Mohawk requested authorization to accept the bid of Turf Tamers for lawn mowing services at \$40 per hour.

Motion 37-07. Motion by Trustee Sheibley, seconded by Trustee Certis to accept the bid of \$40 per hour from Turf Tamers for lawn mowing services. Motion carried 4-0.

Village Clerk Mohawk requested authorization to attend the second year of the Cornell Municipal Clerk's Institute at Cornell University in July at a cost of \$725.

Motion 38-07. Motion by Trustee DeCarlo, seconded by Trustee Certis to authorize Village Clerk Mohawk to attend the second year of the Cornell Municipal Clerk's Institute at Cornell University in July at a cost of \$725. Motion carried 4-0.

Village Clerk Mohawk presented the invitation from the Gowanda Area Chamber of Commerce to participate in the Pioneer Days parade next weekend.

Village Clerk Mohawk requested authorization to submit the 2007-2008 water/sewer relevies to Erie County for inclusion in the upcoming tax bills. The amount for Erie County is \$19,694.79 and for Cattaraugus County is \$45,055.78.

Motion 39-07. Motion by Trustee DeCarlo, seconded by Trustee Certis to authorize Village Clerk Mohawk to submit the unpaid water/sewer bills to Erie County for relevy on the Village taxes. Motion carried 4-0.

Village Clerk Mohawk requested approval for the poppy drives for the American Legion Auxiliary for May 18th and for the VFW Auxiliary for May 25th.

Motion 40-07. Motion by Trustee Certis, seconded by Trustee Sheibley to authorize the poppy drives for the American Legion Auxiliary and the VFW Auxiliary. Motion carried 4-0.

Village Clerk Mohawk advised that the Post Office will be holding an information session on Friday at the Collins Library at 12:00 noon for the upcoming postage rate change. She advised she would attend for information purposes.

Village Clerk Mohawk reported that the Observer requested an annual business card listing in the Pioneer Days special printing Sunday, May 13th. The cost is \$40.

Motion 41-07. Motion by Trustee DeCarlo, seconded by Trustee Sheibley to authorize an advertisement in the Observer for Pioneer Days at a cost of \$40. Motion carried 4-0.

Village Clerk Mohawk reminded all residents of the Cattaraugus County free compost and mulch giveaway on Saturday, May 12th, at Five Points Transfer Station in the Town of Mansfield for compost or wood mulch and at Machias for wood chips only.

Village Clerk Mohawk advised the spring tire disposal at the Dayton Transfer Station is June 2nd from 8:00 a.m. to 4:00 p.m. The County will accept a maximum of four car tires per driver at no charge.

Village Clerk Mohawk advised there will be a Household Hazardous Waste and Computer Recycling disposal day Saturday, June 16th, at the City of Olean DPW garage. Cattaraugus County DPW will have one in September.

Village Clerk Mohawk requested an Executive Session at the end of the meeting for a very quick item.

Village Clerk Mohawk reported on funds received: \$6.82 from CTC Communications for gross receipts tax; \$2.82 from I-800-Reconex for gross receipts tax; \$25.00 from the Town of Collins for fines; \$16.67 from 1-800-Reconex for gross receipts tax; and \$39,242.97 from Cattaraugus County for the 1st quarter sales tax distribution.

PLANNING

Village Clerk Mohawk read the Planning Board report:

“On Tuesday May 1, the Planning Board had a work session to continue the analysis of the survey data and to write up the initial ‘Planning Board Corner’ ‘Who Are We’ for the Pennysaver.

Chris Crawford, Cattaraugus Planning and Tourism, is putting together some pie charts and will try to draw some tentative conclusions based upon the survey data. He is also putting together some maps from the census data and will send them along shortly. Comments are requested from the Village Board concerning examples of the forms to a) request a Special Use Permit or to b) request a zoning change.

The next regularly scheduled Planning Board meeting is set for May 14, 2007 at 7:00 pm. The topics will be a) scheduling another work session to continue analysis of the survey data, and b) “Special Use Permits” training.”

Motion 42-07. Motion by Trustee Certis, seconded by Trustee DeCarlo to go into Executive Session at 8:10 p.m. Motion carried 4-0.

Motion 43-07. Motion by Trustee DeCarlo, seconded by Trustee Certis to come out of Executive session at 8:15 p.m. Motion carried 4-0.

Motion 44-07. Motion by Trustee Sheibley, seconded by Trustee Certis to adjourn the Village Board meeting at 8:15 p.m. Motion carried 4-0.

The next Village of Gowanda Board meeting is May 22, 2007.

Respectfully submitted,

Kathleen V. Mohawk
Village Clerk