

**VILLAGE BOARD MEETING
AUGUST 9, 2011**

The Village of Gowanda Board of Trustees meeting was called to order by Deputy Mayor Carol Sheibley at 7:00 p.m. in the board room in the Municipal Hall. The pledge of allegiance was recited.

Present: Deputy Mayor Carol Sheibley
Trustee Heather McKeever
Trustee John Certis
Trustee Dale DeCarlo

Village Employees: Village Clerk Kathy Mohawk, Treasurer Cindy Schilling

Media Present: Samantha McDonnell, Observer
Mary Pankow, Pennysaver
Phil Palen, Cable Channel 22

Mayor Klancer was unable to attend due to family commitments. Trustee DeCarlo reported that ex-Trustee John Dedloff came home from the hospital after 370 days. He received a heart transplant.

Motion 105-11. Motion by Trustee DeCarlo, seconded by Trustee Certis to approve the minutes of the July 12, 2011 Village Board meeting as presented. Motion carried 4-0.

Village Clerk Mohawk presented a revised Abstract #3 dated August 9, 2011. The change was for a deduction of Voucher #142 for \$100.55 to Seton which was charged on the Village credit card.

Motion 106-11. Motion by Trustee Certis, seconded by Trustee McKeever to approve Abstract #3 dated August 9, 2011 on all funds as presented:

General Fund	\$67,713.59
Water Fund	25,812.69
Sewer Fund	37,179.15
Superfund	383.46
UDAG	1,775.99
Flood Fund	111.60
Joint Activity	215.00
Total	133,191.48

Motion carried 4-0.

BUSINESS/BUILDING PERMITS

Village Clerk Mohawk reported that a demolition permit was issued for 60 South Water Street. RB Mac took the building down with the appropriate insurance.

Village Clerk Mohawk requested Board approval to advertise about the pooper scooper law.

Motion 107-11. Motion by Trustee DeCarlo, seconded by Trustee Certis to authorize Village Clerk Mohawk to advertise the pooper scooper law. Motion carried 4-0.

POLICE

Village Clerk Mohawk read the July 2011 police report:

“222 calls, 23 arrests, 25 tickets, 4 accidents, 6 domestics. Just a reminder to lock your car as we are receiving reports of people going through vehicles.”

Village Clerk Mohawk requested Board approval of the Memorandum of Understanding between the school and the Village regarding the School Resources Officer.

Motion 108-11. Motion by Trustee DeCarlo, seconded by Trustee McKeever to approve the Memorandum of Understanding for the School Resources Officer pending approval pending Village Attorney Chadsey’s review. Motion carried 4-0.

JOINT ACTIVITY

Deputy Mayor Sheibley reported this is the last week for recreation. Yesterday 85 young people went to Evangola State Park. Tomorrow 52 are going to Fantasy Island. Thursday is geo-bashing and Friday will be some competitive activities. Swimming is every afternoon.

Deputy Mayor Sheibley acknowledged receipt of \$270.08 from SEFA. She indicated this is a quarterly payment from the State Employees Federated Appeal, employees from Corrections who designate their United Way donations to Gowanda Recreation.

Deputy Mayor Sheibley reported that the representatives from TLC Health Network were unable to attend the meeting this evening. They have indicated that Jonathan Lawrence and Scott Butler will give an update at the September 13th Board meeting.

FIRE

Trustee DeCarlo remarked that it was two years ago today that the flood happened.

TREASURER

Treasurer Schilling requested approval of the final year-end budget transfers. She mentioned a couple of items of note: in the Clerk equipment line, \$3794 was for shelving and was grant covered. \$10,500 in borrowing costs were unbudgeted. There was an unbudgeted car in the police department along with considerable repair costs in the police and fire departments. No transfers were from fund balance. The biggest costs were repairs. Joint activity went over by \$5,000, \$3400 from the HCA grant which was spent

on supplies. Deputy Mayor Sheibley asked if these transfers could be done quarterly. Treasurer Schilling indicated it would be better to do the transfers quarterly but she was overloaded with FEMA closeouts over the past months. Treasurer Schilling indicated the department heads are notified of their budget lines and they should request the transfers when items are going over.

Motion 109-11. Motion by Trustee Certis, seconded by Trustee DeCarlo to approve the budget transfers as presented by Treasurer Schilling. Motion carried 4-0.

Treasurer Schilling advised that the audit started today and should be done in the next 2 weeks.

PUBLIC WORKS

Deputy Mayor Sheibley requested approval to support the Healthy Community Alliance application to Healthy People 2020 for a grant to improve the Creekside Park trail.

Motion 110-11. Motion by Trustee Certis, seconded by Trustee DeCarlo to support the Healthy Community Alliance application to Healthy People 2020 for a grant to improve the Creekside Park trail. Motion carried 4-0.

Deputy Mayor Sheibley presented an easement from NYSEG for moving an electric pole from one side of Legion Drive to the other side next to the tank.

Motion 111-11. Motion by Trustee Certis, seconded by Trustee McKeever to authorize the Mayor to sign the easement with NYSEG to relocate an electric pole from one side of Legion Drive to the other side near the tank. Motion carried 4-0.

A service agreement was presented for maintenance of the fire alarm at the Village Hall. Village Clerk Mohawk advised that the alarm is installed but needs to be activated. Deputy Mayor Sheibley advised that Public Works Superintendent Hutchinson suggested that the Village elect the bronze option for this contract.

Motion 112-11. Motion by Trustee DeCarlo, seconded by Trustee McKeever to approve the life protection service agreement with Great Lakes Building Systems for the fire alarm system at the Village Hall at the bronze level. Motion carried 4-0.

Deputy Mayor Sheibley reported that Public Works Superintendent Hutchinson requested that the Village retain Aaron Kroll as a temporary public works employee until his deployment to Afghanistan. He is presently working as a Recreation employee. Public Works Superintendent Hutchinson indicated there are sufficient funds to pay as the present part-time summer employees will be leaving by September 1st.

Motion 113-11. Motion by Trustee McKeever, seconded by Trustee Certis to retain Aaron Kroll as a temporary public works employee until his deployment to Afghanistan. Motion carried 4-0.

Trustee DeCarlo thanked Water Superintendent Sternisha for replacing a water meter in a home that was leaking.

Deputy Mayor Sheibley requested a change order with IPL for a digital add-a-phase. This item was an oversight in design and is required to run the heating and air conditioning. IPL has agreed to provide this item at cost with no charge for installation. This will result in a \$5900 change order. Wendel has been asked to share some of the cost for this item as it was their oversight. Deputy Mayor Sheibley suggested that Joe Kedron come to the Village to discuss the cost of this project.

Motion 114-11. Motion by Trustee DeCarlo, seconded by Trustee Certis to pursue a change order with IPL for a digital add-a-phase at a cost of \$5900 on the recommendation of Public Works Superintendent Hutchinson. Motion carried 4-0.

Deputy Mayor Sheibley advised that she spoke with Laura Ortiz, Matt Burkett's replacement, at the Army Corps of Engineers regarding the flood mitigation project. She will be setting up a meeting the first week of September to discuss what the invited entities in-kind commitments are going to be. Deputy Mayor Sheibley asked Village Clerk Mohawk to contact the Towns of Collins, Dayton, and Perrysburg to request a representative from their respective entities to be a point of contact.

ADMINISTRATION

Village Clerk Mohawk advised that the Village never approved the Heritage Harvest Festival event application. Treasurer Schilling advised that all outside vendors will need insurance coverage.

Motion 115-11. Motion by Trustee McKeever, seconded by Trustee DeCarlo to approve the event application for the Heritage Harvest Festival. Motion carried 4-0.

Village Clerk Mohawk reported that the next Village Board meeting is scheduled for September 13th which is a primary day. The Village board room is traditionally the voting spot for the Collins district. It was agreed that the meeting would move back to the fire hall for the meeting on the 13th.

Village Clerk Mohawk advised of a Household Hazardous Waste Drop-Off Day at Erie Community College, North Campus, on Saturday, August 20th, from 9:00 a.m. until 2:00 p.m. The usual things to dispose of include pesticides, fertilizers, pool cleaners, oil-based paints, spray cans, batteries, old oil, propane tanks. Enter from the Wehrle Drive side of Erie Community College in Williamsville.

Village Clerk Mohawk reported on a request for a wedding in Chang-Hu Park at midnight on Thursday, September 29th. She cleared the request with the Public Works Department and the Police Department to make sure there were no restrictions on this.

Village Clerk Mohawk reported that the sale of 31 Jamestown Street should be soon. Village Clerk Mohawk requested a short Executive session after the meeting.

ENVIRONMENT

Phil Palen asked residents with a newly-planted tree in front of their house to please water them each week.

Phil Palen asked about the progress on the lights that are out. Village Clerk Mohawk reported that NYSEG is checking them out. The problem is not with the bulbs but in the wiring. Trustee Certis stated that at the last meeting the Village Board authorized Public Works Superintendent Hutchinson to contact an electrician to go around with NYSEG to determine what the problem is.

Motion 116-11. Motion by Trustee Certis, seconded by Trustee McKeever to go into Executive Session at 7:40 p.m. Motion carried 4-0.

Motion 117-11. Motion by Trustee McKeever, seconded by Trustee DeCarlo to come out of Executive Session at 8:00 p.m. Motion carried 4-0.

Motion 118-11. Motion by Trustee DeCarlo, seconded by Trustee Certis to adjourn the Village Board meeting at 8:00 p.m. Motion carried 4-0.

The next Village of Gowanda board meeting is September 13, 2011 at 7:00 p.m.

Respectfully submitted,

Kathleen V. Mohawk
Village Clerk