

**VILLAGE BOARD MEETING
And ORGANIZATIONAL MEETING
APRIL 5, 2011**

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Richard Klancer at 7:00 p.m. in the Gowanda Fire Hall. The pledge of allegiance was recited.

Present: Mayor Richard Klancer
Trustee Carol Sheibley
Trustee Heather McKeever
Trustee John Certis

Village Employees: Village Clerk Kathy Mohawk

Media Present: Phil Palen, Channel 23
Mary Pankow, Pennysaver

Public: Dale Koch, Deb Skinner, David and Kristine Konwiczka, John Penhollow

Mayor Klancer asked the public for their concerns at the beginning of the meeting. Deb Skinner spoke first and presented pictures of several unkempt properties on upper Buffalo Street. 388 Buffalo Street has a "landfill" out front. 392 Buffalo Street appears to have code violations with unsafe porches. The house next to 392 Buffalo Street has been empty for 18 years and the owner even owes back taxes. The house at 375 Buffalo Street has had no maintenance and the windows are painted over. Ms. Skinner feels these properties are lessening the values of the other properties on the street. She also commented on the junk vehicle on the trailer near 182 Buffalo Street.

Mr. Konwiczka added that the police have been called to the unkempt residences several times for fights and the Animal Control Officer has been involved for barking dogs. Mayor Klancer advised he would contact Building Inspector/Code Enforcement Officer Gary Brecker in the morning and have him visit the neighborhood.

Village Clerk Mohawk presided over the swearing in of Mayor Klancer and Trustees McKeever and Sheibley for the next two years.

Mayor Klancer read his list of official appointments as follows:

Deputy Mayor	Carol Sheibley
Village Clerk/Deputy	
Treasurer	Kathy Mohawk
Treasurer/Deputy Clerk	Cindy Schilling
Affirmative Action Officer	Kathy Mohawk
Animal Control Officer	Mary Dankert
Building Inspector	Gary Brecker
Assessor	George Stark
Historian	Phil Palen
Disaster Coordinator	Nick Crassi
Village Engineer	Mark Burr
Registrar	Kathy Mohawk
Deputy Registrar	Denise Trumpore
Subregistrar	Louise Hubbard
Village Attorney	Deborah Chadsey

Mayor Klancer presented his committee assignments for 2011-2012

Audit Committee	Dale DeCarlo	Carol Sheibley
Beautification	Heather McKeever	
Building Inspector	Mayor Klancer	Carol Sheibley
Building Maintenance	Dale DeCarlo	Carol Sheibley
Cattaraugus Creek Basin Task Force	Mayor Klancer	Carol Sheibley

Disaster Coord Liaison	Mayor Klancer	Dale DeCarlo
Employee Negotiation	John Certis	Carol Sheibley
Police Commissioner	Mayor Klancer	
Fire Commissioner	Dale DeCarlo	
Gowanda Central School	Mayor Klancer	Heather McKeever
	Carol Sheibley	
Lighting	John Certis	
Main Office and Admin	Mayor Klancer	
Neighborhood Watch	Dale DeCarlo	John Certis
Ordinances	Dale DeCarlo	John Certis
Parks (Creekside and Chang Hu)	Heather McKeever	
Public Works Department	Mayor Klancer	
Recreation	Carol Sheibley	John Certis
Safety Officer	Dale DeCarlo	
Sidewalks	Carol Sheibley	
Solid Waste & Recycling	Carol Sheibley	
Thatcher Brook Task Force	Mayor Klancer	Heather McKeever
	Carol Sheibley	John Certis
	Dale DeCarlo	
Tree Commission	Heather McKeever	
Tri County Memorial Hosp	Carol Sheibley	Heather McKeever

Mayor Klancer presented the annual motions A-P:

- A) The regular meeting of the Board of Trustees shall be held on the second and fourth Tuesdays of the month at 7:00 P.M.
- B) That the Gowanda Office of the HSBC Bank USA, Community Bank, NA, MBIA/CLASS and Chase Bank be designated as depositories of Village funds for the ensuing year.
- C) That the Village Clerk or Treasurer be authorized and directed to draw an order for the amount of the reasonable expenses of Village Officials and employees attending the regular monthly meetings of the Erie County Village Officials Association, the Cattaraugus County Village Officials Association, Southtowns Planning and Development, and Association of Erie Co. Governments.
- D) That the Department Heads of the Police, Water, Highway, Sewer and Recreation and Clerk’s Office be authorized to approve their department payrolls within the structure of the budget.
- E) That the Mayor of the Village be and hereby is authorized and empowered to execute such application and documents necessary to apply to the proper state agency regarding a youth recreation program for the Village of Gowanda.
- F) That the policy of the Village of Gowanda shall be for all Department Heads to purchase whenever practical such items as Gasoline, Tires, Blacktop, Street Oil, Chlorine and any other such items as directed by the Board, from the New York State Office of Standards and Purchase on what is commonly known as “State Bid”. The authorized purchasing agents for the Village of Gowanda are attached.
- G) That the Treasurer be authorized by law to temporarily invest moneys not required for immediate expenditure in time open or day to day deposit accounts in financial institutions authorized by New York State Department of Audit and Control.
- H) That any non-profit Village-oriented organization be allowed use of the Village parking lots for approved special events on a no fee basis. Requests must be filed at least thirty (30) days in advance with a certificate of insurance. The organization involved shall be responsible for all clean up as directed by the Public Works Superintendent.
- I) The official newspaper of the Village of Gowanda is hereby officially designated as the Evening Observer.
- J) That the Village departments will make all purchases in accordance with the Village Purchasing Policy and Procedures as attached.
- K) That all Village investments are made in accordance with the Village of Gowanda investment Policy and Guidelines as attached.

- L) The Village's Safety policy will be adhered to and remains in effect as per attached.
- M) The Drug and Alcohol Policy will be obeyed and remains in effect as per attached.
- N) The meetings will follow the Rules of Procedure for meetings.
- O) The Village's Prohibition of Sexual Harassment Policy will be adhered to and remains in effect as per attached.
- P) The Village's Information Technology policy will be adhered to and remains in effect as attached.

Motion 1-11. Motion by Trustee Certis, seconded by Trustee Sheibley to adopt the annual motions, A-P, as presented. Motion carried 4-0.

Motion 2-11. Motion by Trustee Certis, seconded by Trustee McKeever to approve the minutes of the March 22, 2011 Village Board meeting as presented. Motion carried 4-0.

Motion 3-11. Motion by Trustee Sheibley, seconded by Trustee McKeever to set the public hearing for the budget for Tuesday, April 12, 2011 at 7:30 p.m. Motion carried 4-0.

Motion 4-11. Motion by Trustee Certis, seconded by Trustee McKeever to authorize Village Clerk Mohawk to solicit bids for lawn mowing services. Motion carried 4-0.

Motion 5-11. Motion by Trustee Certis, seconded by Trustee Sheibley to authorize the Mayor to sign the Garbage Modification and Extension Agreement pending approval of the rates from Penhollow Disposal. Motion carried 4-0.

Motion 6-11. Motion by Trustee McKeever, seconded by Trustee Certis to adjourn the Village Board meeting at 7:25 p.m. Motion carried 4-0.

The next Village of Gowanda board meeting is April 12, 2011 at 7:00 p.m.

Respectfully submitted,

Kathleen V. Mohawk
Village Clerk