

**VILLAGE BOARD MEETING
SEPTEMBER 28, 2010**

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Richard Klancer at 7:00 p.m. in the Board room, Municipal Building. The pledge of allegiance was recited.

Present: Mayor Richard Klancer
Trustee Carol Sheibley
Trustee Dale DeCarlo
Trustee John Certis
Trustee Heather McKeever

Village Employees: Public Works Superintendent Mike Hutchinson, Village Clerk Kathy Mohawk, Treasurer Cindy Schilling, Building Inspector Gary Brecker, Village Engineer Mark Burr

Media Present: Phil Palen, Cable Channel 22
Tim Latshaw, Observer

Public Present: Alice Tschopp, Janet Vogtli, Ron Clabeaux, Frank Testa, Gowanda Nursing Home, Jeanine Sauriol, Peter Bailey, Sharon Mathe

Motion 149-10. Motion by Trustee DeCarlo, seconded by Trustee McKeever to approve the minutes of the September 14, 2010 Village Board meeting as presented. Motion carried 5-0.

PUBLIC PARTICIPATION

Alice Tschopp represented the Harvest Heritage Festival and returned \$70.25 to the Village for unused funds. She also presented the report. She advised that the children enjoyed Glen Colton at the park on Saturday. The male-only baking festival was a success. \$305 was raised for LOVE, Inc. and the funds were presented to them that day. There were 21 entrants in the contest. The cemetery tour ran 2 days.

BUILDING/BUSINESS PERMITS

Building Inspector Gary Brecker introduced Frank Testa from the Gowanda Nursing Home. He presented the plans for the Gowanda Nursing Home parking lot renovations to the Village Board as reviewed by Public Works Superintendent Hutchinson, Village Engineer Burr and himself. The master design storm summary was reviewed by Village Engineer Mark Burr and he approved it. Mr. Brecker advised that the completed short Environmental Assessment Form was prepared by Tolman Engineering. He prepared a full Environmental Assessment Form in case there are any environmental questions. He also did a simple site plan development review per the Village of Gowanda codes. Building Inspector Brecker read a letter from Public Works Superintendent Hutchinson:

“Please be advised that I have reviewed the proposed parking lot expansion at the Gowanda Nursing Home. The existing 12” storm sewer is sufficient to handle the added drainage from the proposed access road to the parking lot. It is my opinion that the proposed design will be a significant improvement over the current situation.”

Building Inspector Brecker advised that Village Engineer Burr consulted with the Cattaraugus County Planning Board and there is no need for their approval of this project. There is also no need for a public hearing according to Village Attorney Chadsey. Village Engineer Burr indicated that the drainage issues have been appropriately addressed. Mr. Testa indicated this would be a completely separate parking lot on the back side of the property.

Motion 150-10. Motion by Trustee DeCarlo, seconded by Trustee McKeever to approve the plans for the new parking lot at Gowanda Nursing Home based on the recommendation of Building Inspector Brecker, Village Engineer Burr and Public Works Superintendent Hutchinson. Motion carried 5-0.

JOINT ACTIVITY

Trustee Sheibley reported that she attended a meeting at the Cattaraugus County Youth Bureau last Tuesday. The issue of State funding was discussed. The Village submitted their State aid application in the amount of \$2500. Trustee Sheibley thanked Clerk Louise Hubbard for her assistance in completing the forms.

PUBLIC WORKS

Public Works Superintendent Hutchinson presented three quotes for insulation at the DPW building. The low quote was William Heim Construction at \$9400. He requested approval to award the bid to William Heim Construction.

Motion 151-10. Motion by Trustee Certis, seconded by Trustee McKeever to approve the bid of William Heim Construction for insulation at the DPW building in the amount of \$9400. Motion carried 5-0.

Public Works Superintendent Hutchinson advised the roof at the wastewater treatment plant needs to be replaced. There are two places that need repair, one over the garage and one over the digester building. He suggested using a Duralast roof which is similar to the type on the Village Hall. Eberle, Inc. is the low bidder at \$5,600 for the garage and \$10,427 for the digester building.

Motion 152-10. Motion by Trustee Certis, seconded by Trustee DeCarlo to award Eberle, Inc. the bid to repair two roofs at the wastewater treatment plant in the total amount of \$16,027. Motion carried 5-0.

Public Works Superintendent Hutchinson advised there is a broken heat line in the digester. It will need to be emptied in order to be cleaned. He provided three quotes to

drain the digester and Severson is the low bid. The total would be \$4700. Severson would drain the digester and do the repair work to the heat line.

Motion 153-10. Motion by Trustee Certis, seconded by Trustee Sheibley to authorize Severson Industrial Services to do the empty the digester for repair to the heating line at a cost of \$4700. Motion carried 5-0.

Public Works Superintendent Hutchinson provided tree quotes. Covey Tree was the low quote at \$9,987.75. Treasurer Schilling advised there is enough money in the tree budget to do the tree service.

Motion 154-10. Motion by Trustee Certis, seconded by Trustee McKeever to authorize the low bid of Covey Tree Service in the amount of \$9,987.75. Motion carried 5-0.

There was discussion at work sessions regarding the bids for the municipal building. Public Works Superintendent Hutchinson indicated that the Village Board either needs to award the bids or reject the bids.

Mayor Klancer advised that the low bidders are R.B. Mac for the general contractor, R.P. Mechanical for the plumbing, Industrial Power & Lighting for the electrical and Parise for the HVAC. This is a total of \$668,988. Public Works Superintendent Hutchinson also asked about the alternate work which includes the hallway, flooring and remainder of the board room for another \$11,500. That would also be R.R. Mac if the Board elected to do it.

Motion 155-10. Motion by Trustee Certis, seconded by Trustee McKeever to award the whole bid for the Municipal Building renovations in the total amount of \$680,488 as described above. Motion carried 4-1. Trustee Sheibley opposed the motion.

Sharon Mathe invited the Village Board members to the ribbon cutting for Academy Place which is scheduled for October 22nd at 3:00 p.m. in the Community Place/Academy Place gymnasium. There will be tours afterward. At 2:00 is the donor reception. There will need to be some cooperative agreements in place for use of the facility and use of the parking lots. Ms. Mathe indicated that the gym will be available for the public.

Motion 156-10. Motion by Trustee Certis, seconded by Trustee DeCarlo to open the public hearing for the CDBG grant application and funding process at 7:30 p.m. Motion carried 5-0.

Sharon Mathe was present on behalf of Healthy Community Alliance to request \$85,000 of CDBG funds to purchase a generator for the first floor for heating and lighting should it become necessary to be used as an emergency shelter.

Trustee Sheibley also mentioned the fire alarm early alerting system which had been presented earlier by the fire department. The cost was around \$15-16,000 and would

benefit the community. She indicated that streets and sidewalks are always good projects, too.

Phil Palen asked that the Village give some consideration to the continuation of the South Water Street park project. Public Works Superintendent Hutchinson indicated that GARC could apply for CDBG funding for demolition of the buildings on that site.

Motion 157-10. Motion by Trustee DeCarlo, seconded by Trustee McKeever to close the public hearing at 7:35 p.m. Motion carried 5-0.

There was more discussion about the fire alarm warning system and the alerting system that the fire company presented earlier. Public Works Superintendent Hutchinson advised he would get some clarification on both systems for the Village Board to consider.

ADMINISTRATION

Village Clerk Mohawk presented information on a seminar entitled “Smart Management for Small Communities, Practical Resources for Local Governance” to be held in Ellicottville October 6-7, 2010.

Village Clerk Mohawk reported the Treasurer report for June has been filed.

Village Clerk Mohawk reported that the records are almost done being copied and will be returned once they are paid for.

Village Clerk Mohawk presented invitations from Housing Options:
“You are cordially invited . . . Come to our 20th Anniversary Luncheon for Housing Options Made Easy, Inc., held at Brierwood Country Club . . . in Hamburg . . . October 6, 2010 beginning at 11:30 a.m. Following the luncheon, there will be an Open House at Housing Options administrative offices at 75 Jamestown Street in Gowanda.”

Mayor Klancer discussed the proposal from Davalls Hospitality for 31 Jamestown Street. He wants the purchase price to be set at \$90,000. He requested any design plans for changes inside must be provided to the Building Inspector. All utilities must be changed into their name. A Certificate of Insurance listing us as an additional insured. Village Clerk Mohawk advised it would be at least 30 days to acquire a liquor license.

Motion 158-10. Motion by Trustee DeCarlo, seconded by Trustee Sheibley to authorize Village Clerk Mohawk to proceed with the lease with Davalls Hospitality with the above conditions, the purchase price being \$90,000 after one year contingent upon all payments being current. Motion carried 5-0.

Motion 159-10. Motion by Trustee DeCarlo, seconded by Trustee Sheibley to adjourn the Village Board meeting at 7:45 p.m. Motion carried 5-0.

The next Village of Gowanda board meeting is October 12, 2010 at 7:00 p.m.

Respectfully submitted,

Kathleen V. Mohawk
Village Clerk