

**VILLAGE BOARD MEETING
JUNE 14, 2011**

The Village of Gowanda Board of Trustees meeting was called to order by Mayor Richard Klancer at 7:00 p.m. in the Gowanda Fire Hall. The pledge of allegiance was recited.

Present: Mayor Richard Klancer
Trustee Carol Sheibley
Trustee Heather McKeever
Trustee John Certis
Trustee Dale DeCarlo

Village Employees: Village Clerk Kathy Mohawk, Public Works Superintendent Mike Hutchinson, Treasurer Cindy Schilling, Village Attorney Deb Chadsey

Media Present: Mary Pankow, Pennysaver
Phil Palen, Cable Channel 22

Public: Mr. and Mrs. Steve Bissell

Motion 67-11. Motion by Trustee DeCarlo, seconded by Trustee Certis to approve the minutes of the May 31, 2011 Village Board meeting as presented. Motion carried 5-0.

Motion 68-11. Motion by Trustee Certis, seconded by Trustee DeCarlo to approve Abstract #13 dated June 14, 2011 on all funds as follows:

General Fund	\$41,648.60
Water Fund	9,649.28
Sewer Fund	29,563.27
UDAG Fund	229,816.22
Super Fund	270.90
Flood	84,621.06
Building Upgrade	30,891.88
Joint Activity	162.10
Total	426,623.31

Motion carried 5-0.

Mayor Klancer advised there was a change in Abstract #1 changing the General Fund to \$27,814.94.

Motion 69-11. Motion by Trustee DeCarlo, seconded by Trustee Certis to approve Abstract #1 dated June 14, 2011 on all funds as corrected:

General Fund	\$27,814.94
Water Fund	2,732.04
Sewer Fund	5,381.71
UDAG Fund	1,127.78

Capital Fund	397.53
Total	\$37,454.00

Motion carried 5-0.

BUSINESS/BUILDING PERMITS

Village Clerk Mohawk reported on the business permit for the ice cream truck. It has been approved. The background check came back okay. Village Clerk Mohawk reported that she approved a business permit for the carnation sale for the Lions Club which was held last weekend.

Motion 70-11. Motion by Trustee Sheibley, seconded by Trustee McKeever to approve the carnation sale of the Gowanda Lions Club for June 8 and 9, 2011. Motion carried 5-0.

Motion 71-11. Motion by Trustee McKeever, seconded by Trustee Sheibley to approve the business permit for Amy Jaroszewski for the ice cream truck. Motion carried 5-0.

Village Clerk Mohawk presented the Animal Control report.

POLICE

Village Clerk Mohawk read the May 2011 Police Report:
“259 reportable calls, 66 quick calls, 16 arrests, 5 domestics, 1 motor vehicle accident. We have found open doors in the business district during our foot patrols in the late afternoon and midnight shifts.
We will be getting new bids for our add-on to the ambulance building as the bids we received were past the due date for construction.”

JOINT ACTIVITY

Trustee Sheibley reported that on June 27th the supervisors and playground attendants will receive first aid training.

FIRE

Trustee DeCarlo reported that tomorrow night is the fire company inspection at 6:30 p.m. on West Main Street.

TREASURER

Mayor Klancer reported that the Village received three bids for 31 Jamestown Street. He indicated that it is the Board's desire to reject the bids at this time and discuss further with the bidders what their plans might be for the property.

Motion 72-11. Motion by Trustee DeCarlo, seconded by Trustee Certis to reject the bids for 31 Jamestown Street and discuss further with the bidders what their plans for the property might be. Motion carried 5-0.

Treasurer Schilling reported that she reviewed the insurance recovery to make UDAG whole. She requested authorization to transfer \$81,621.79 to the general fund from the proceeds of the insurance recovery.

Motion 73-11. Motion by Trustee Certis, seconded by Trustee McKeever to authorize the transfer of \$81,621.79 to the general fund from the proceeds of the insurance recovery. Motion carried 5-0.

Treasurer Schilling reported that the Village Board reviewed the status of the municipal building project and received an update on the FEMA funding.

Mayor Klancer asked Mr. Bissell what his plans might be if he was the successful bidder for 31 Jamestown Street. Mr. Bissell indicated that he would be looking to expand his business but the time frame is over one year, less than 5 years. Village Attorney Chadsey asked he could use less than the entire lot. Mr. Bissell indicated that he could. Trustee Certis indicated that if the Village did any remediation, the cost of the property might not be affordable. Village Attorney Chadsey advised that none of the bids met the appraised value of the property but the Village has a commitment to trying to get some use out of it. She advised Mr. Bissell that he might want to put together a proposal stating what he wants to do with the property, what his time frame is, what his investment might be and what he anticipates the benefit will be for the community in the future.

PUBLIC WORKS

Public Works Superintendent Hutchinson reported that Cattaraugus County submitted a renewal of the contract for shared highway services. During the flood, this contract was made of gold. Because of this agreement, all of the services provided by Cattaraugus County during the flood were counted as in-kind services.

Motion 74-11. Motion by Trustee DeCarlo, seconded by Trustee McKeever to authorize the Mayor to sign the contract between the County of Cattaraugus and the Village of Gowanda for Shared Highway Services. Motion carried 5-0.

The Village Board determined that the air conditioners that were removed from the Village offices will be kept and given to Officer-in-Charge Alessi for his offices.

Public Work Superintendent Hutchinson advised that the only thing left for the plumber is to put the drinking fountain in. The HVAC contractor is waiting for controls for the air dampers and he will be done. The general contractor still has flooring and some painting to be done. The millwork also needs to be done.

Public Works Superintendent Hutchinson advised that the only door we received bids on was for the 10 foot door. Two bids were received.

Motion 75-11. Motion by Trustee Certis, seconded by Trustee McKeever to award the bid to the high bidder Mike Hutchinson for \$310.15. Motion carried 5-0.

Public Works Superintendent Hutchinson presented a quote for repair of the sweeper which is not under warranty.

Motion 76-11. Motion by Trustee Certis, seconded by Trustee McKeever to authorize Five Star Equipment to make the repairs to the sweeper at a cost of \$5,644.48. Motion carried 5-0.

Public Works Superintendent reported that an approval letter was received from Erie County regarding the award of the \$100,000 CDBG funding for the Veterans Park. Work should begin on that project. The pre-demolition of the building includes an asbestos assessment. He requested authorization to approve Sienna Environmental to do the work pending final approval from Erie County. The amount is \$1467.00.

Motion 77-11. Motion by Trustee Certis, seconded by Trustee DeCarlo to award the work for the asbestos removal to Sienna Environmental in the amount of \$1,467 pending the go-ahead from Erie County that the contract will be signed. Motion carried 5-0.

Public Works Superintendent Hutchinson reported that the local veterans clubs are interested and he wants to incorporate them for volunteers as force account labor. Trustee Certis reported that the veterans clubs want to sell memorial bricks and feel they can sell enough of them to pay for the monument. Trustee Certis will be the lead for getting the local veterans together with the Village to work out the design. Public Works Superintendent Hutchinson reported that some mention was made of a monument to Colonel Tom Parker as that was the location of his business. Some changes will be made to the original concept drawing to make room for plow trucks and to accommodate traffic flow. Village Clerk Mohawk reported that the planning board originally discussed making that section of South Water Street one-way to Walnut Street. Public Works Superintendent Hutchinson advised there is also a water fountain to go at that site.

Public Works Superintendent Hutchinson advised that it is the desire of the Towns of Persia, Collins, Dayton and the Village of Gowanda to send a letter in support of the Army Corps of Engineers project. He requested a resolution for the Mayor to sign this support letter.

Motion 78-11. Motion by Trustee Certis, seconded by Trustee McKeever to authorize the Mayor to sign the support letter to the Army Corps of Engineers. Motion carried 5-0.

Public Works Superintendent Hutchinson advised that Gernatt Gravel is interested in moving some silt this fall at the Peter Cooper site.

Public Works Superintendent Hutchinson advised there is a GARC meeting on Saturday, June 26th. He requested approval to pursue the Environmental Protection application.

Motion 79-11. Motion by Trustee Certis, seconded by Trustee Sheibley to authorize Public Works Superintendent Hutchinson to pursue the Environmental Protection Fund grant. Motion carried 5-0.

Village Attorney Chadsey asked Public Works Superintendent Hutchinson to keep her advised with the status of the Peter Cooper project.

Public Works Superintendent Hutchinson requested authorization to use the part-time summer help to assist the Chamber of Commerce with flower watering.

Motion 80-11. Motion by Trustee Certis, seconded by Trustee McKeever to allow the part-time summer help to assist the Chamber of Commerce with watering flowers. Motion carried 5-0.

Public Works Superintendent Hutchinson reported that the Village received \$132.11 from Energy Curtailment Specialists for the winter program period.

Public Works Superintendent Hutchinson reported that he has no update from Jim Casey regarding donated services for the FEMA projects. He expressed concern about the length of time it takes to receive reimbursement from FEMA after the proper paperwork is submitted.

Trustee Sheibley asked about Children At Play signs for Beech Street.

Public Works Superintendent Hutchinson advised that the Village posted Hill Street for over-size loads, a 3-ton limit.

ADMINISTRATION

Village Clerk Mohawk presented minutes from prior UDAG meetings. She requested approval of the loan for \$45,000 to Jamestown Street Restaurant.

Motion 81-11. Motion by Trustee DeCarlo, seconded by Trustee McKeever to approve the UDAG loan for \$45,000 to Jamestown Street Restaurant. Motion carried 5-0.

Village Clerk Mohawk spoke about approval of the loan for \$200,000 to Healthy Community Alliance for the purpose of relocating Tri-County Family Medicine to Academy Place.

Motion 82-11. Motion by Trustee Certis, seconded by Trustee DeCarlo to approve the commitment letter to Healthy Community Alliance to loan \$200,000 at 2% for 10 years pending final approval of the commitment by HCA. Motion carried 5-0.

Village Clerk Mohawk presented a request from the Observer to a congratulations message for the graduates. A 3” by 2” ad is \$51.

Motion 83-11. Motion by Trustee Certis, seconded by Trustee DeCarlo to authorize an advertisement in the Observer congratulating the graduates at a cost of \$51. Motion carried 5-0.

Village Clerk Mohawk advised that a UDAG loan to Casoni is in default and it is the desire of the committee to proceed to foreclosure. Village Attorney Chadsey advised that the documents to foreclose have already been prepared.

Motion 84-11. Motion by Trustee DeCarlo, seconded by Trustee Certis to authorize Village Attorney Chadsey to proceed to foreclose on the Casoni/SMG loan. Motion carried 5-0.

Village Clerk Mohawk advised that the Gowanda Free Methodist Church has requested the use of Chang-Hu Park for the Vacation Bible School the week of July 11-15, 2011.

Motion 85-11. Motion by Trustee Certis, seconded by Trustee McKeever to approve the use of Chang-Hu Park for Vacation Bible School the week of July 11-15, 2011 pending receipt of the appropriate insurance certificates. Motion carried 5-0.

Village Clerk Mohawk advised that 1199 SEIU United Healthcare Workers Union will be holding an informational picket on June 18, 2011, walking from the Gowanda Nursing Home to Chang-Hu Park. She indicated that she told the union that they should have some traffic control at the top of Miller Street by the nursing home since it is a blind grade.

Village Clerk Mohawk reported that Time Warner returned their tax bills unpaid once again. Village Attorney Chadsey indicated that the contract should be reviewed prior to the next renewal.

Motion 86-11. Motion by Trustee DeCarlo, seconded by Trustee Certis to go into Executive Session at 7:47 p.m. Motion carried 5-0.

Motion 87-01. Motion by Trustee DeCarlo, seconded by Trustee Sheibley to come out of Executive Session at 8:05 p.m. Motion carried 5-0.

Motion 88-11. Motion by Trustee Certis, seconded by Trustee DeCarlo to place Bob Willett on 90 days probation with job performance correction reviews every 30 days. The probation may be extended another 90 days if necessary or other corrective action may be taken, up to and including termination. Motion carried 5-0.

Motion 89-11. Motion by Trustee Sheibley, seconded by Trustee Certis to adjourn the Village Board meeting at 8:10 p.m. Motion carried 5-0.

The next Village of Gowanda board meeting is July 12, 2011 at 7:00 p.m.

Respectfully submitted,

Kathleen V. Mohawk
Village Clerk